

PART I:
GRAMBLING UNIVERSITY NATIONAL ALUMNI ASSOCIATION
CONSTITUTION/BY LAWS

ARTICLE I

NAME

The name of this Association shall be the Grambling University National Alumni Association, Inc. hereinafter referred to as GUNAA, National Association, or the Association.

ARTICLE II

PURPOSE

The purpose of this Association shall be:

- A. To facilitate better communication and relationships between the University, Graduates and Friends.
- B. To cooperate with the University's Administration, Field Services, and other Alumni organizations in the promotion of worthwhile activities for the Grambling State University Faculty, Graduates, Students, Prospective Students, and Friends.
- C. To encourage the highest type of professional ethics and scholarships among the Alumni and Students.
- D. To stimulate school loyalty, devotion, and responsibility.
- E. To further encourage professional enthusiasm, initiative, and growth.
- F. To provide a National Association to channel information to support local, state, regional and national programs.
- G. To provide suitable headquarters, offices and facilities to direct alumni affairs and to channel information to support local, state, regional, and national programs.
- H. To study any propositions concerning the mutual relationship of the University and the various allied organizations to the end that both will benefit from their close association.

- I. To legislate through bylaws or by resolution upon any subject of general concern to the members of this organization.
- J. To promote a “Greater Grambling State University” through the work of the Alumni Association.
- K. To secure financial assistance to Grambling State University through the following methods: Cash, Securities, Bequest, Life-Income, Real Estate, Insurance, Specified Property, Annual Dues, and by Annual Fund Drives.
- L. To establish Alumni Chapters throughout the nation to assist Grambling State University in achieving the above goals, as well as, educational excellence, financial security, humanitarian ideals, athletic and social prominence.
- M. The purpose for which the corporation is organized are exclusively charitable, scientific, literary and education within the meaning of Section 501(C)(3) of the Internal Revenue Code of 1986 and the corresponding provision of any future United States Internal Revenue law.
- N. Notwithstanding any other provision of these articles, this organization shall not carry on any activities not permitted to be carried on by an organization exempt from Federal Income Tax under Section 501(C)(3) of the Internal Revenue Code of 1986 or the corresponding provision of any future United States Internal Revenue law.

ARTICLE III

The duration of this association shall be perpetual.

ARTICLE IV

The domicile and registered office of this Association is in c/o Grambling University National Alumni Association., 386 R.W.E. Jones Drive, Grambling, Louisiana 71245.

If Grambling State University ever ceases to be Grambling State University, or a four-year HBCU, all assets will be transferred to the town of Grambling, Louisiana. *
(Approved 7.16.16)

ARTICLE V

MEMBERSHIP

Section I: The association shall be organized without capital stock. Membership shall be evidenced by certificates of membership.

- A. Active Membership in GUNAA is established annually when an eligible member pays his /her_ annual national dues through an active local chapter and the member’s national dues is received

by the GUNAA office postmarked on or before the deadline of December 31st of the preceding year. * (Approved 7.16.16)

Section II: Types of Membership:

Active Membership in GUNAA is defined as per-annual Financially Active Membership status verified by the GUNAA Office that the individual alumni's annual membership dues was received postmarked on or before December 31st of the previous year. * (Approved 7.16.16)

- A. Regular Membership -- Anyone who attended or graduated from the University and pays GUNAA membership dues through a local chapter. First year graduates shall receive complimentary national membership the balance of their graduation year, plus one additional year, providing they become an active member of their local chapter within the window of the complementary national membership period. * (Approved 7.16.16)
- B. Member-At-Large -- Anyone who attended or graduated from the University that elects to be a member of the National Association only and pays the set fee established by the Association. They shall be entitled to all privileges and rights, except to hold office in the National Association or serve on a National Committee.
- C. Associate Membership -- Grambling State University faculty and staff members, and other interested persons having attended Grambling, may become a member of the Association upon payment of dues as set by the Association. Through a local chapter, they shall be entitled to all privileges and rights, except to hold office in the National Association.
- D. Associate Member-At-Large -- Anyone who did not attend the University may become a member of the National Association upon payment of fees as set by the Association. They shall be entitled to all privileges and rights, except to hold office in the National Association or serve on a National Committee.
- E. Life Membership -- Any Alumnus of Grambling State University can become a Life Member of the Association upon meeting the criteria as set forth in the Bylaws. A couple, husband/wife alumni can become life members at a fee established by the Board of Directors. * (Approved 7.16.16)
- F. Honorary Membership -- Bestowed upon those individuals living or deceased, who are not graduates of Grambling State University and who have made noteworthy contributions to the University or the Association. They shall be entitled to all privileges and rights, except to vote and hold office in the National Association. * (Approved 7.16.16)
- G. Business or Corporate Membership -- Bestowed upon businesses and corporations which contribute \$500.00 or more annually to the Association and shall have all

the privileges and rights, except to hold office in the Local or National Association.

- H. Student Membership – This membership is formally known as the Student Alumni Association (SAA). It is open to all students of Grambling State University. Additional requirements are set forth in the SAA Bylaws, which should not conflict with the Constitution and Bylaws of the Grambling University National Alumni Association (GUNAA).
- I. Chapter -- The requirements for the establishment and responsibilities of Chapters will be set forth by the Association in the Chapter Handbook, which should not be in conflict with the Constitution and Bylaws of the GUNAA.

ARTICLE VI

ORGANIZATION

Section I: The direction and administration of this Association shall be vested in a Board of Directors.

Section II: Officers

- A. The elected officers of this Association shall be the President, Vice President, Secretary, Treasurer, Business Manager, and Financial Secretary whose duties, responsibilities and authority shall be set forth by the bylaws. The Parliamentarian shall be appointed by the President. * (Approved 7.16.16)
- B. The Board of Directors -- Shall consist of all elected officers of the Association, the immediate past president and three members. * (Approved 7.16.16)
 - 1. A member of the board shall not serve more than two terms in any one office, with renewed eligibility for election to the Board following not less than two (2) years absence of membership. A member may succeed himself only one time. * (Approved 7.16.16)
 - 2. The term of office shall commence on January 1st of the year after the election and continue until December 31st after the next election.
 - 3. Only financial GUNAA members who have been financial with GUNAA two consecutive years and have held office in their local chapter may run for a national office. Only one person from each local chapter may qualify to run for a national office. If more than one person qualifies, then all nominations must be sent back to the local chapter for a decision to be made as to which member will seek a national office. If the local chapter does not reach a decision by the closing of qualifying for national then all nominations from that affected local chapter shall be disqualified. * (Approved 7.16.16)

Section III: Election of Officers

- A. The officers of this Association shall be elected by vote of the majority of membership in even years by mail-in ballot and certified at the annual convention in that year. The officers shall be elected for a two-year term by a majority vote of the voting power. There shall be no more than one elected officer per local chapter. Persons interested in running for an office must submit a letter of intent and a short Biography of their achievements by the end of March of the election year to the Nomination Committee Chair. Nominations shall be taken but only of those persons who have submitted a letter of intent within the prescribed time period. * (Approved 7.16.16)
- B. Voting shall be certified as to eligibility by the Nomination Committee. Each member shall have one vote in the affairs of the organization. The election shall be conducted via mail by a Certified Public Accountant chosen by the Board of Directors. The ballot shall be prepared by the nominating committee and forwarded to the chosen Certified Public Accountant.
- C. All persons seeking a position as a national officer must be a paid registrant at that year's election convention as well as hold membership in an active chartered local chapter and GUNAA for the prior of two years or alternatively pay local and National dues for the prior two years. * (Approved 7.16.16)
- D. If no one qualifies for a national office, the executive committee shall appoint by a majority vote to fill that position.
- E. Non-Contested Ballots/candidate – if only one candidate has been nominated for an office the chair presents a motion for acceptance by acclamation at the annual meeting. A majority vote is required to declare the winning candidate. All Candidates' names must appear on the ballot.
* (Approved 7.16.16)

Section IV: Removal of Officers

Any national officer of GUNAA may be impeached and removed from office for Misfeasance, Malfeasance, or Nonfeasance, provided a due process hearing is held by a Review Committee and a 2/3 vote by the body at an annual or special call meeting as defined in Section V is achieved. Appeals from the decision of this hearing shall be directed to the National President, and if needed to the National Chapter.

- A. Misfeasance—Performance of official duties in a flagrantly arbitrary manner.
- B. Malfeasance—A knowing and willful performing of official duties in violation of a provision of the Constitution and/or the By-laws of GUNAA, or commission of a felony.
- C. Nonfeasance—A refusal or willful failure to perform faithfully the official duties of the office.* (Approved 7.16.16)

Section V: Board of Directors/Executive Committee

- A. There shall be an Executive Committee, which consists of all elected officers of the Association, Regional Representatives, and Immediate Past National President. The Executive Director (Alumni Director), Executive Secretary (Alumni Secretary) and Parliamentarian shall serve as non-voting ex-officio members.
- B. The President shall serve as Chairperson and the Secretary shall serve as Secretary of the Board of Directors and Executive Committee.
- C. In case of a vacancy occurring among the Officers (except President) of this Association or other committees of the Association, the Board of Directors may fill the vacancy by a majority vote. The person so elected shall serve until the next regular election.
- D. The Board of Directors and/or Executive Committee is empowered to transact the business and administer the affairs of the Association, as designated by the Association, when not in regular session, by a quorum based on Robert's Rules of Order.

Section VI: Regional Representatives

Each Region will select a Representative and an Alternate at the annual meeting to serve on the Executive Committee. Regional Representatives shall preside over their Region and conduct at least one Regional Workshop/Meeting per year. They shall also serve as a voting member of the Executive Committee. The expenses of the Regional Representatives shall be the responsibility of the Region.

- A. All new chapters of the association will be assigned to the appropriate region by the President.
- B. The regional representative shall rotate between chapters within the region every two (2) years. The rotation schedule must be on file in the National Office.
- C. Duties and Responsibilities
 - 1. The Regional Representative shall act as the local advisors to the Board of Directors and the National Organization.
 - 2. The Regional Representative shall perform the following functions which may be added to or deleted at the discretion of the Board of Directors:
 - a. Identify and develop common strategies to resolve Regional problems.
 - b. Develop a mechanism to share ideas, concerns, problems, information and innovations among Chapters in the Region, and with the National Organization.
 - c. Present written concerns, resolutions, recommendations, and proposals to the Board of Directors and/or the President.

- d. Convene periodic meetings of the Region as decided by the Representatives of the Regions.

D. The Regions shall consist of:

1. Far West – To cover all Chapters located in Alaska, Arizona, California, Colorado, Hawái, Idaho, Montana, Nevada, New Mexico, Oregon, Utah, Washington and Wyoming.
2. Southwest – To cover all Chapters located in Texas and Oklahoma.
3. South Central – To cover all Chapters located in Arkansas, Mississippi, Alabama and Tennessee.
4. Southeast – To include all Chapters located in Georgia, Florida, North Carolina and South Carolina.
5. East Coast – To include all Chapters located in District of Columbia, New York, Virginia, West Virginia, Maryland, Pennsylvania, Delaware, Connecticut, New Jersey, Maine, New Hampshire, Vermont and Massachusetts.
6. Northeast – To include all Chapters located in Michigan, Indiana, Ohio, and Kentucky.
7. North Central – To include all Chapters located in Illinois, Minnesota, Wisconsin, Iowa, Missouri, North Dakota, South, Nebraska and Kansas.
8. Northwest Louisiana – To include all Chapters located in Caddo, Bossier, Webster, Claiborne, Bienville, Red River, and DeSoto Parishes.
9. Southwest Louisiana – To include all Chapters located in Beauregard, Calcasieu, Allen, Jefferson Davis, Cameron, Evangeline, St. Landry, Acadia, Lafayette, Vermillion, Iberia, St. Mary and St. Martin Parishes.
10. Northeast Louisiana – To include all Chapters located in Union, Lincoln, Jackson, Ouachita, Morehouse, West Carroll, Richland, Madison, Tensas, Franklin and Caldwell.
11. Central Louisiana - - To include all Chapters located in Winn, Sabine, Natchitoches, Grand, LaSalle, Vernon, Rapides, Avoyeles, Concordia, and Catahoula Parishes.
12. Southeast Louisiana - - To include all Chapters located in West Feliciana, Pointe Coupee, East Feliciana, St. Helena, Washington, Tangipahoa, St. Tammany, West Baton Rouge, East Baton Rouge, Livingston, Iberville, Ascension, St. John the Baptist, St. James, Assumption, Terrebonne, Lafouche, Jefferson, Plaquemines, St. Bernard, St. Charles and Orleans Parishes.

ARTICLE VII

MEETINGS OF THE ASSOCIATION

Section I: Annual Meeting

- A. There shall be an annual meeting of this Association where the general business of the Association shall be transacted.
- B. The annual meeting's place, date and time shall be approved by the Board of Directors.

Section II: Board Meetings

- A. The Board of Directors shall meet prior to the annual meeting and at other times deemed necessary by the president or the majority of the Board of Directors.
- B. The Executive Committee shall meet prior to the annual meeting and at other times deemed necessary by the president or the majority of the Executive Committee.
- C. Call Meetings of the Executive Committee may be called by the National President of the Association and shall be called upon by written request of the majority of the members of the Executive Committee.

Section III: Special Meetings

- A. Special meetings of the Association shall be called by the President when requested in writing by a majority of the Board of Directors with prior notification to all chapters at least 45 days before the meeting takes place.
- B. All financial chapters must send a delegate to all of the national convention or be assessed a fine.
- C. A chapter that is not financial and does not send a delegate for three consecutive years to the convention will be defunct of the association according to ROBERT'S RULES OF ORDER NEWLY REVISED.

Section IV: Quorum

- A. Members represented either in person or by certified proxy, after proper notification by the Secretary, shall constitute a quorum based on Robert's Rules of Order for the transaction of business for the Association's meetings.

Section V: Representation at Meetings

- A. Each registered financial member shall be entitled to one vote at the annual or special meetings.
- B. Written proxies will be accepted provided they are filed with the secretary at the beginning of the meeting to establish a quorum.

ARTICLE VIII

Proxy's may be used to constitute a quorum and for voting purposes of electing officers only at annual or special meetings.

ARTICLE IX

COMMITTEES

The Bylaws shall provide for such committees as the Association may consider necessary. The Bylaws may establish the number of members and tenure of all committees established by these articles of incorporation except the Board of Directors.

ARTICLE X

AMENDMENTS

Section I: Articles of Incorporation

The Articles of Incorporation may be amended or revised at any annual or special meeting of the Association with two-thirds vote of the voting power present and voting whether in person or by proxy, provided that the proposed amendment shall have been submitted in writing to the Secretary and the Constitution and Bylaws Committee at least sixty (60) days before the Association meets. The Association shall mail a copy of the proposed amendment to each financial chapter of the Association no later than thirty (30) days before the annual or special meeting. The Constitution and Bylaws Committee shall review the proposed amendment and report its recommendations to the body at the annual or special meeting.

ARTICLE XI

BOARD REGULATIONS

The Board of Directors shall have power to adopt Board Regulations not in conflict with the provisions of this Constitution or the Bylaws of this Association.

ARTICLE XII
RESOLUTIONS

Legislation may be enacted through resolutions not in conflict with the Constitution or Bylaws of this Association at any annual or special meeting by a majority of the voting power present and voting, provided the legislation proposed are of a temporary character effective only for the time specified in the resolution itself.

ARTICLE XIII

Notwithstanding any other provisions of these articles, this organization shall not carry on any activities not permitted to be carried on by an organization exempt from Federal Income Tax under Section 501(C) (3) of the Internal Revenue Code of 1986 or the corresponding provision of any future United States Internal Revenue law.

ARTICLE XIV

All Chapters must file a 990 form by May 15th of each year to maintain their tax exempt status. See www.irs.gov for filing instructions and proper forms. Most will use form 990 EZ or 990 N.

THUS DONE AND SIGNED on the day, month and year herein first above written at Grambling, Louisiana.

WITNESSES:

President

Secretary

SWORN TO AND SUBSCRIBED before me, this ___ day of _____, _____

Notary Public

PART II:

GRAMBLING UNIVERSITY NATIONAL ALUMNI ASSOCIATION

BYLAWS

ARTICLE I

MEMBERSHIP

Section I: Membership

Eligibility for membership, conditions, and classes of memberships are governed by Article V of the Constitution of this Association.

Section II: Dues

- A. The membership period shall be January 1st through December 31st of each year.
- B. The annual membership dues shall be set by the Association at annual or special meetings.
- C. Life membership dues shall be established by the Executive Committee.

ARTICLE II

OFFICERS

Section I: Duties of Elected Officers

A. President

- 1. The President shall preside at the meetings of this Association.
- 2. He/she shall serve as liaison person between the Association and the University.

3. The President or his/her designee shall represent the Association in business matters with the University.
4. He/She shall make an annual report of all activities to the body at the annual meetings.
5. He/She shall serve as chairperson of the Board of Directors, and may call a meeting of the Board of Directors whenever necessary.
6. In the absence of the President or in case the President is incapacitated or resigns, the Vice-President shall assume the duties of the President. The President shall resume his/her duties when he/she is no longer incapacitated.
7. The President shall perform the duties prescribed by these Bylaws and by the parliamentary authority adopted by this Association.
8. In the absence of the President and/or Vice President, or if the position becomes vacant, the Executive Committee and the Board of Directors shall preside at all Association and the Board of Directors meeting until the vacancy is resolved.

B. Vice-President

1. In the absence of the President, the Vice President shall preside at the meetings of this Association.
- 2.
3. He/She shall perform such other duties as assigned by the President.
4. The Vice-President shall serve as Chairperson of the Program Committee.
5. The Vice President shall perform the duties prescribed by these Bylaws and by the parliamentary authority adopted by this Association.

C. Secretary

1. The Secretary shall keep records of the meeting of the Association and of the Board of Directors.
2. The Secretary shall keep records of the meetings of the Association, Executive Committee, Annual Meetings, Special Meetings, and any other meetings held by the association.
3. The Secretary shall report the proceedings of the Association and read all Executive Committee recommendations for consideration at the annual meeting.
4. The Secretary shall perform the duties prescribed by the Bylaws and by the parliamentary authority adopted by this Association.

D. Treasurer

1. The Treasurer shall have charge of all funds of the Association and shall submit to the Association each year, a detailed report of all receipts and disbursements at the annual meetings.
2. The Treasurer shall perform the duties prescribed by these Bylaws and by the parliamentary authority adopted by this Association.

E. Business Manager

1. The Business Manager supervises and monitors the business affairs of the National Association, such as auditing, budgeting, fund raising, certifying financial statements, and serves as financial liaison between local chapters and the National Association.
2. He/She shall also prepare and submit an annual budget to the Board of Directors and the Association.
3. The Business Manager shall perform the duties prescribed by these Bylaws and by the parliamentary authority adopted by this Association.

F. Financial Secretary

1. The Financial Secretary shall keep records of all revenue received by the Association from any and all sources.
2. He/she shall provide a report to the Treasurer and Business Manager monthly, and report to the Association at its annual meeting in conjunction with the Treasurer and Business Manager.
3. The Financial Secretary shall perform the duties of this Association prescribed by these Bylaws and by the parliamentary authority adopted.

Section II: Appointed Officer

- A. The appointed officers of this Association are the Chaplain, Parliamentarian and Sergeant-at-Arms.
- B. The Chaplain shall preside over all devotional services of the Association.
- C. Parliamentarian

1. The Parliamentarian shall interpret the rules and regulations as prescribed in the Constitution and Bylaws of the Grambling University National Alumni Association and Robert's Rules of Order.
2. He/She shall serve as chairperson of the Constitution and Bylaws Committee.

D. The Sergeant-at-Arms shall maintain order.

ARTICLE III

FINANCES

Section I: Fiscal Period

The fiscal period of the Association shall be January 1st through December 31st of each year.

Section II: Income

- A. All income from dues, activities of the Association, and any other sources shall be deposited in the accounts of the Association.
- B. Deposit of funds – Income from all sources shall be deposited in an accredited institution in the Grambling-Ruston community by the Treasurer. Receipts of all deposits shall be presented to the Association by board regulations.
- C. Withdrawal of funds – The withdrawal of and the disbursement of all funds of the Association shall be based upon the Annual Budget. All bills shall be paid by check and signed with two (2) signatures; the treasurer, the president and/or the business manager. No unbudgeted funds shall be disbursed without expressed approval of the Association or Board of Directors.

Section III: Chapter Responsibility

- A. In keeping with the fundamental purposes of the Grambling University National Alumni Association and regulations for tax purposes, each Chapter is required to make a contribution to the Association annually.
- B. Each Chapter is required to make a financial report to the Association annually postmarked on or before February 1st of its income, holdings and expenditures. Each Chapter is required to submit a roster of names (maiden) and addresses, year of

graduation, telephone number, e-mail address, and social security number of each member of its Chapter postmarked on or before December 31st.

- C. Any Chapter failing to adhere to “A” or “B” of this section shall be placed on an inactive status, until all requirements have been met.
- D. Tax Exempt Status of Associate Chapters:
 - 1. Non-Profit Status – all Associate Chapters are required to maintain an active tax exempt status. In the event an Associate Chapter’s tax exempt status is revoked by the IRS, the chapter may continue to operate as an Associate Chapter with a “For-Profit” status while in pursuit of reactivation of their tax exempt status for a period not to exceed two years, during which time the For-Profit Associate Chapter must be engaged in the process of reactivation of their tax exempt status.
 - 2. All Associate Chapters without an active tax exempt status (For Profit Status chapters) must inform their donors that contributions made to that chapter are “not” tax deductible.
- E. In order to be officially recognized as a chapter of GUNAA, each chapter must have a constitution and by-laws. These documents, filed with the Association enable the Office of Alumni Relations to provide all the services needed to a chapter.

ARTICLE IV

COMMITTEES

Section I: Names

The following are the Standing Committees established by the Association:

1. Nomination Committee
2. Program Committee
3. Social Committee
4. Constitution and Bylaws Committee
5. Fund Raising Committee
6. Homecoming and Alumni Day Committee
7. Awards Committee
8. Membership Committee
9. Executive Committee
10. Budget Committee

Committee Chairperson shall be appointed by the President, except for the Program, Nomination, Budget, Membership, Executive and Constitution and Bylaws Committees. The President may appoint other committees at his/her discretion with the approval of the Board.

Section II: Functions of Committees

- A. Nomination Committee -- Shall be appointed by the Board. This Committee is in charge of nominations for all national elections.
- B. Program Committee -- Shall consist of the Chairperson or Representative of each Standing Committee. This Committee is charged with developing the activities and a program devoted to the interest and growth of the Association. The Vice-President shall serve as Chairperson of this Committee.
- C. Social Committee -- Shall be appointed by the President. This Committee is in charge of all social activities of the Association.
- D. Constitution and Bylaws Committee -- Shall be appointed by the Board of Directors and is responsible for the upkeep, and presentation of amendments and revisions to the Association for ratification of the Constitution and Bylaws of the Grambling University National Alumni Committee. The Parliamentarian shall serve as Chairperson of the Committee.
- E. Fund Raising Committee -- Shall be appointed by the President and responsible for all fund raising activities for the Association.
- F. Homecoming and Alumni Day Committee -- Shall consist of volunteers along with persons appointed by the President. It shall be the duty of the Committee to plan and execute plans for Homecoming activities stemming from the Association. They shall coordinate Alumni Day Activities and Class Reunions along with the University, Students and Alumni Relations Office.
- G. Awards Committee -- Shall consist of volunteers and persons appointed by the President. It shall be the duty of this Committee to establish, evaluate the qualifications, criteria and procedures for awards and to design items for suitable presentation given by the Grambling University National Alumni Association and to make recommendations to the Board of Directors of the names of Alumni members and chapters who are deserving of the awards.
- H. Membership Committee -- Shall be appointed by the President. They shall establish programs to increase Membership.
- I. Board of Directors -- Shall consist of all elected officers of the Association who shall function in the event of an emergency situation when it is not logistically or financially feasible to convene the Board of Directors.
- J. Executive Committee -- Shall consist of the Board of Directors and the Regional Representatives.
- K. Budget Committee -- Shall consist of the Business Manager, Treasurer and Financial Secretary*

ARTICLE V
AMENDMENTS

The Bylaws may be amended or revised at any annual or special meeting of the Association by a majority vote of the voting power and present voting provided that the proposed Amendments shall have been submitted in writing to the Secretary and the Constitution and Bylaws Committee at least sixty (60) days before the Association meets. The Secretary shall mail a copy of the proposed amendment to all financial chapters of the Association no later than thirty (30) days before the Association meets.

ARTICLE VI

Grambling University National Alumni Association, Inc. Acronyms & Terminology

Active Chapter – A GUNAA chartered chapter that has met all of the requirements according to GUNAA bylaws.

Active Financial Member – A GUNAA member who has met all of his or her annual financial obligations to GUNAA. Ex. In order for a Life Member to maintain his or her active membership, he or she must pay their local dues to a local chapter.

Association – Grambling University National Alumni Association. Commonly called GUNAA.

Associate Member - A member that has met all the requirements according to bylaws of GUNAA. See bylaws for details.

Board of Directors – The top leadership of GUNAA.

BOD – Board of Directors.

Bylaws – The governing document of GUNAA. Also called the constitution and or constitution and bylaws.

Chapter – A chartered chapter under the umbrella of GUNAA.

Convention – The annual meeting of the general body of GUNAA. Also referred to as a conference.

Dues – The fee paid to hold membership in GUNAA and a local chartered chapter of GUNAA.

Executive Committee – Consists of the Board of Directors, Regional Representatives, and other none voting members according to the bylaws of GUNAA. See bylaws.

EC – Executive Committee.

Financial Member – A member who has met all of his or her financial obligations to GUNAA. Ex. All Life Members are considered Financial Members. All regular and associate members must pay local and national dues each year to be considered a financial member of GUNAA.

GUNAA – Grambling University National Alumni Association.

Life Member – A member that has met all the requirements according to bylaws of GUNAA. See bylaws for details.

Life Membership Pin – The shield purchased by a member who desires to purchase a Life Membership status into GUNAA.

Membership – The members of GUNAA.

National Office – The headquarters of GUNAA. It is located in Grambling, Louisiana. Commonly called National.

National – GUNAA national office.

Registration – The required fee paid by each member and/or guest to participate in GUNAA conventions/conferences, Regional Meetings, Homecoming Activities, etc.

Regular Member - A member that has met all the requirements according to bylaws of GUNAA. See bylaws.

The Bylaws Committee moves that missing approved sections, paragraph set-ups, Article numbering and lettering, spelling, punctuation, sentence fragments, grammatical errors, etc., be made by the proofers and typing team.